

# OCTU Newsletter

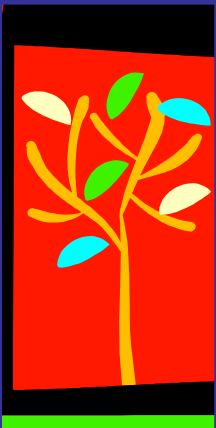
May 2010

*A Message from Mary Lou Matteucci, OCTU President*

This is one of the busiest times of the school year and we still have 6 weeks until the official summer break begins. Please take time to read this newsletter carefully as it contains some very pertinent information for all of you as we enter into the summer months.

*Yours in solidarity,*

*Mary Lou*



## **Annual Picnic**

If you enjoy the Family Film nights you will enjoy the Family Picnic. This event will be held on Sunday June 6, 2010 at Gage Park, 11:00 a.m. – 3:00 p.m. (look for the blue flags) Please mark this event on your calendar.

## **Retirement Celebration!**

Please join the celebration for the 2009/2010 District 21 Retirement Reception to honour your retiring colleagues.

Thursday, June 3, 2010

4:00 – 7:00 p.m.

St. Naum Hall

1150 Stone Church Road East, Hamilton

(Next to Multi-Storage,

Between Upper Ottawa and Dartnall Road)

Kathy Adrian

Christina Davino

Sandra Magwood

Susan Scouten

Pat Sharp

Eileen Sherritt

Shirley Smith

June Stevens

Marilyn Tope

Carol Woods



We wish our newly retired members good luck with their future endeavours and wish them all the best.

**OSSTF OCTU**

**District 21 Hamilton-Wentworth**

<http://www.district21.ca/>

### VACATION PAY 10 month employees

I have had questions regarding how to track your final vacation pay. This is how it works:

- 1) Under 8 years' service 3 weeks which is 15 days prorated over a 10 month year equals 12.5,  $15 \times 10/12 = 150/12 = 12.5$  days
- 2) 8 years' service 4 weeks which is 20 days prorated over a 10 month year equals 16.7 days,  $20 \times 10/12 = 200/12 = 16.7$  days
- 3) 17 years' service 5 weeks which is 25 days prorated over a 10 month year equals 20.8 days,  $25 \times 10/12 = 250/12 = 20.8$  days
- 4) 24 years' service 6 weeks which is 30 days prorated over a 10 month year equals 25 days,  $30 \times 10/12 = 300/12 = 25$  days

Note that a week is 5 working days. So far this year we have been paid for 12 days of vacation (7 days at Christmas Break and 5 days a March Break). Therefore, your vacation credit should be as follows:

- |                                       |                                  |
|---------------------------------------|----------------------------------|
| 1) Under 8 years ( $12.5 - 12 = .5$ ) | 2) 8 years ( $16.7 - 12 = 4.7$ ) |
| 3) 17 years ( $20.8 - 12 = 8.8$ )     | 4) 24 years ( $25 - 12 = 13$ )   |

Please verify that the amount of vacation pay you receive on June 10, 2010 is consistent with the calculated credits above.

### Record of Employment for 10-month employees

As in the past, your record of employment (ROE) will be sent electronically to Human Resources Canada. You should receive letters of instruction at your work locations in the near future. I have spoken to Breann Pyke regarding the glitch at HR Canada that occurred last summer with the receipt of ROE's in hopes that this will not occur again this summer. Some of our members did not receive E.I. until they returned to work in August. If you have any difficulty with E.I. please contact payroll, Human Resources Canada or me, as soon as possible. The sooner we rectify any errors the sooner you will receive benefits.

### Summer Postings

Summer postings are as follows in Article 33 – JOB POSTINGS of the collective agreement. If you are interested in changing jobs, please make yourself available to a computer during the summer months.

- 33.1 If the Board creates a new position or when any position within the bargaining unit becomes vacant, the Board shall post a

notice through e-mail to all Members. Wherever possible, the Board will post the position within fifteen (15) days of the vacancy for a period of five (5) working days in all work locations covered by this Agreement. The posting period shall commence on a Wednesday and shall close at the end of normal business hours on the fifth (5<sup>th</sup>) working day following. No job postings will occur during the Christmas and March Break period. No job postings for ten (10) month positions will occur from the third (3<sup>rd</sup>) Monday in July up to and including the first (1<sup>st</sup>) Friday in August.

### Out-Of-Country Benefits Information

If you have an emergency out of the country or province – be sure to contact Great West Life right away! (before you incur and expenses)

You will need you employee (HWDSB) ID Number with you to process a claim.

(All your information should be located on the Out-of-Country Benefits card I sent you earlier this year)

Policy Number: 136993 Division 103

Contact Numbers:

Great-West Life phone number 1-800-957-9777

Great-West Life Out of Province Help (US only) 1-800-957-9777

Great West Life Out of Province Help (any other location) 1-204-946-1190

HWDSB. Human Resources 1-905-527-5092 x 2641

OSSTF D-21 Office 1-905-574-8285

*“Together We Are Stronger”*